

AUDIT BRIEFING NOTE - SEPTEMBER 2009

Corporate Director (Resources)

1 Purpose

- 1.1 This item provides an opportunity for Members to consider the response to any questions they have registered on the matters contained in the Audit Committee Briefing Note distributed with these Committee papers in September 2009.

2 Recommendations/for decision

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| 2.1 The Committee is requested to consider the response to any questions registered on the content of the September 2009 Briefing Note. |
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3 Supporting information

- 3.1 The introduction of Audit Briefing Notes was endorsed by the Committee at its meeting on 24th June 2008. It is intended to improve the flow of information and avoid the need to have agenda items merely for noting.
- 3.2 The Briefing Note circulated in September 2009 contained the following items:
- a) Business Continuity Planning;
 - b) Risk Management, including the review of Risk Registers for major projects;
 - c) Internal Audit Progress Report and recommendation tracker.
 - d) Update on progress with Statement of Accounts (previously circulated in August 2009).

4 Resource implications

- 4.1 None

5 Response to Key Aims and Objectives

- 5.1 A proper flow of information is essential for the Committee to fulfil its role in the management of the Council's affairs and the delivery of corporate objectives.

Contact Officer
Background Documents

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